

Principal's Corner-Brett Heinzman



8-17-20

Good morning,

We have been working very hard to organize the process for parents to drop off and pick up students each day. We have developed a plan to make this as easy as possible for parents. Please understand these new procedures are going to take some time. We remind parents we are following these strict guidelines to insure student/staff safety and so that we can provide **in-person** instruction to students five days per week. I thank Holly McKay for organizing the handy campus pick-up/drop-off campus map for parents to reference. **We ask all parents to do the following.**

- 1) Download the Miine Health app and practice using it **today**. Please review the process with your child. If you have any problem logging into the Miine Health app please contact Jan today, so we can get the problem fixed soon.
- 2) Discuss the pick-up and drop-off procedures outlined below with your children.
- 3) Everyone must wear a mask while they are in a school building. Information containing exceptions to this requirement may be found on the ISBE website.

Each morning we have three drop-off locations around campus.

BEFORE SCHOOL DROP OFF

BEFORE SCHOOL (7:30-8:15 a.m.) PreK parents should park in the back parking lot off Harrison Street. Parents then need to walk their PreK child(ren) through the exterior west side door located directly at the PreK Classroom. The parents will be met at the entrance by a member of the Pre K staff. Parents should show the completed Miine Health daily temperature screening to the Pre K staff or the child will have their temperature taken before being granted access to the Pre K room. If parents have additional students in higher grades, depending on the time they should be dropped off at one of the other two campus drop off locations.

BEFORE SCHOOL (7:30-7:59 a.m.) K-8 parents should enter the parking lot from the **SOUTH** entrance of 16th Street and exit out the **North** end on Harrison Street. A member of the school staff will be outside to greet parents as they drive through. Parents should show the completed Miine Health daily temperature screening to the school staff or the child will have their temperature taken before being granted to the entrance of the gym. Once inside the gym students will sit socially-distanced from other students and organized by grade level. Students should follow the directions of the staff members in the gym to know where to sit.

BEFORE SCHOOL (8:00-8:15 a.m.) K-8 parents should enter Main Street from the **EAST** entrance (next to Hughey Funeral Home) and exit to the **WEST**. A member of the school staff will be outside to greet parents as they drive through. Parents should show the completed Miine Health daily temperature screening to the school staff or the child will have their temperature taken before being granted to the entrance of the school. Upon entering the school students should proceed directly to their respective classrooms.

AFTER SCHOOL (3:15 p.m.) PreK STUDENTS BEING PICKED UP-- PreK parents should park in the back parking lot off Harrison Street. Parents then need to walk their PreK child(ren) through the exterior west side door located directly at the PreK Classroom to pick-up their child.

AFTER SCHOOL (3:15 p.m.) PreK STUDENTS GOING TO C.L.A.S.S.—PreK students will remain in their classroom for C.L.A.S.S. A member of the C.L.A.S.S. staff will supervise the students in the PreK room from 3:15 to 5:30 p.m. **PreK** parents should park in the back parking lot off Harrison Street. Parents then need to enter through the exterior west side door located directly at the PreK Classroom to pick-up their child.

AFTER SCHOOL (3:15 p.m.) K-8 STUDENTS BEING PICKED UP St. Mary School will follow the staggered dismissal schedule (listed on Campus Map and below). A member of the St. Mary faculty will supervise dismissal. Parents should visit with their children about a certain meeting point outside where students should stand each day in front of the school. This will allow older students to come outside to meet their sisters/brothers. **K-8** parents should enter Main Street from the **EAST** entrance (next to Hughey Funeral Home) and exit to the **WEST**.

AFTER SCHOOL (3:15 p.m.) K-8 STUDENTS GOING TO C.L.A.S.S—K-8 students should report to the Grade 8 classroom for C.L.A.S.S. A member of the C.L.A.S.S. staff will supervise the students in the Grade 8 classroom from 3:15-5:30 p.m. **K-8** parents should park in the back parking lot off Harrison Street. Parents then need to enter through the exterior west side door located directly at the PreK Classroom to pick-up their child.

DISMISSAL Schedule:

Kindergarten	3:07 p.m.
1st Grade	3:08 p.m.
2nd Grade	3:09 p.m.
3rd Grade	3:10 p.m.
4th Grade	3:11 p.m.
5th Grade	3:12 p.m.
6th Grade	3:13 p.m. *6th and 7th will exit the modular and walk outside to the front of the school via the east sidewalk along the main building
7th Grade	3:14 pm.
8th Grade	3:15 p.m.

St. Mary students will eat their lunch in their classrooms. Students may bring their lunch or order off the menu from District 80. We will only have cold lunch menu items from District 80 to start the school year. The menu will be provided to parents on Tuesday by Jan. All students need to bring their lunches this week as District 80 lunches offerings will start on **Monday, August 24**. Due to health and safety, no students will be allowed to use the school's microwave to heat up lunches. In addition, no fast food will be allowed to be dropped off for students. Weekly lunch tickets are \$30 this year.

After six long months, we are most excited about re-opening St. Mary School tomorrow. We ask parents to please follow these new procedures. Hopefully, we can all adjust to the new routine fairly quickly. **WELCOME BACK!**

Peace,

Brett Heinzman
St. Mary Principal

Mission Moment

It is not the wealthy who bear fruit in life, but those who build and maintain many friendships through various "riches", namely, through the various gifts God has given them. Pope Francis

St. Mary—Mt. Vernon Vision Statement

"Enter to learn, go forth to love and serve others."

St. Mary—Mt. Vernon Mission Statement

"A Catholic Family Forming Scholars, Citizens, and Saints"