

St. Mary School  
Middle School Handbook  
2011-2012



Our goals for St. Mary Middle School are to nurture the development of responsible, thoughtful citizens while strengthening and retaining our Catholic identity. In an increasingly interdependent global society we strive to create environments in which students are challenged to explore, to create, to make decisions and to actively participate in and be accountable for their learning and faith development.

The middle school provides an environment that allows transition for the student as they move from elementary into high school years. Middle school education builds upon skills acquired in previous learning experiences and provides an opportunity to explore new areas of interest that will give direction for future choices.

Middle school students are emerging adolescents who are experiencing profound changes in the intellectual, physical, social and emotional areas of their lives. These changes call for unique learning environments where students can mature, achieve success and be challenged at their own developmental rate.

### Rules

- Be in assigned seat and fully prepared when class begins.
- Keep hands, feet, and objects to yourself.
- Respect each other's opinions, feelings, space and belongings.
- No swearing, cruel teasing, rude gestures, or put downs.
- If the teacher, another adult or student is talking, everyone else is listening.
- Always follow teachers' directions.
- Students should never leave classroom without permission from teacher, i.e. restroom, band practice, sports event, etc.
- Dress code should be followed as stated in the St. Mary's Student Handbook.

### Consequences

- 1 – Warning
- 2 – Talk with teacher after class that may result in loss of recess
- 3 – Parent contact – May result in conference with parent, teacher, and student
- 4 – Principal referral
- 5 - Severe infraction may result in immediate Principal referral and conference.

### Assignment Policy

- Each student is expected to use the school-provided agenda for keeping track of homework and long-term assignments.
- Assignments must be complete and turned in on time on the due date to receive full credit.
- **Each day late will result in a 10 pt. loss. Assignments more than 5 days late will not be accepted, except under extreme circumstances, of which the parents and/or principal are aware.**
- Following an excused absence it is the students' responsibility to ask what he/she missed and make-up. Generally, students have the same number of days to make up work as the number of days that they were absent.

## Grading Scale

A	93-100
B	86-92
C	78-85
D	70-77
F	0 – 69

## Parent Responsibility

Please monitor your child's assignments by checking his/her planner for homework, project and test due dates, assist your child with time-management skills (especially with long-term projects), sign & return project criteria, final grades and tests. You may monitor your student's progress by checking [teacherease.com](http://teacherease.com). Grades will be updated on [teacherease.com](http://teacherease.com) by Monday morning for the previous week. Communicate any concerns regarding your child via e-mail or calling the school (242-5353). The best route to communicate with us would be through e-mail.

## Absences

Students are responsible for making up all missed class work, homework, tests, quizzes, and presentations. Students are expected to contact a "study buddy", come in at recess, and/or contact the office to request (242-5353) and make-up missed work. Generally, students have the same number of days to make up work as the number of days that they were absent.

## Classroom Practices

- As your teachers, it is our responsibility to create highly individualized instruction focused on the achievement of all students.
- It is the student's responsibility to monitor his/her progress by checking [teacherease.com](http://teacherease.com).
- It is also expected that students will utilize their team's webpage to monitor classroom events, assignments, and overall schedule.
  - Mrs. Frisby's Wiki page: <http://stmary8th.pbworks.com>
  - Ms. Jordan's Wiki page: Coming soon
  - Ms. Graves's Wiki page: Coming soon
- All students and parents may access the wiki pages through <http://saintmary.mvn.net/>

## Food and Drink Policy

- No gum is allowed!!
- Clear water bottles containing plain water may be brought to class until it becomes a problem.
- Food & drinks will only be consumed when allowed by teacher.
- We will have special days when we bring food and other drinks in to share.

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You may keep this syllabus for reference. Please sign, date and return this portion only, showing you have reviewed and accepted this syllabus.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent email (please print carefully) \_\_\_\_\_

Parent phone # \_\_\_\_\_

Best time to contact parent by phone \_\_\_\_\_